



ACCOUNT WISE ...A Double D Works Ltd division...

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15 February 2012

Agency **Double D Works Ltd – Trading As Account Wise**

Company IRD #

Director IRD #

GST Registered YES / NO Payment Basis One / Two / Six Monthly Payment / Invoice

I authorise **Account Wise** to act as my Tax Agent to prepare tax returns, using information I supply, and to file them with Inland Revenue.

I also give my permission for you and your staff to discuss my tax affairs, and provide and obtain information for all current and future revenues with Inland Revenue. *(You may want to include the bank and ACC or any other institution that may be necessary to get information to complete the required tax returns.)*

Bank Details

ACC (BID) ACC Code.....

Signed **Signed**

Dated **Dated**

Address **Address**

.....

Phone **Phone**

Mobile **Mobile**

Email **Email**

Important Note

... Please forward a copy of NZ identification. Acceptable forms of identification include NZ Driver's Licence, NZ Passport, Overseas Passport with a NZ immigration visa / permit, NZ Firearms or Dealer's Licence, NZ 18+ Card, or a NZ Certificate of Identification.

... If completing this application for a minor please provide child's Birth Certificate and parent or guardian identification as above.

... As a client of an agent you receive an extension of time to file your tax income tax returns. If you do not give me your records in time to prepare the returns by the due date you will receive a letter from Inland Revenue outlining your obligations. You may be charged a late filing penalty. If you are charged a late filing penalty you will lose your extension of time privilege.

FOR OFFICE USE ONLY

Identification Attached: YES / NO

Identification Number: Version Number:

Full Name: